第31届哈洽会线上参展指南

Online Exhibitor Guide for the 31st Harbin International Economic and Trade Fair

CONTENT

Exhibition

| more |

1. **Exhibitor Registration**
2. **Login for Exhibitor**
3. **Booth Application**
4. **Exhibits Adding**

Attendance

| more |

1. **Register for Purchasers**
2. **Inquiry**
3. **Appointment negotiation**
4. **Instant communication**
5. **Live broadcast of the opening ceremony**

第31届哈洽会线上参展指南

Online Exhibitor Guide for the 31st Harbin International Economic and Trade Fair

Exhibition

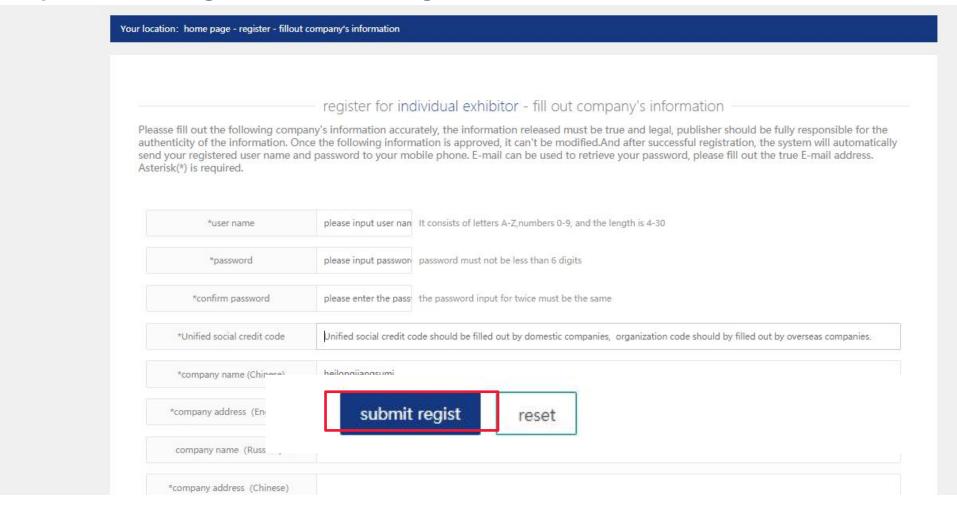|	
1	**Exhibitor Registration**
2	**Login for Exhibitor**
3	**Booth Application**
4	**Exhibits Adding**

1 Exhibitor Registration

1. Register. Users who have not registered for this exhibition, please register.If the account has been registered, skip this step directly.

If you are not a previous exhibitor, enter the name of the enterprise and click "validate" to enter the registration page, as following: (http://card.chtf.org.cn/en/exhibitor-regist.html)

register for individual exhibitor - fill out company's information

Please fill out the following company's information accurately, the information released must be true and legal, publisher should be fully responsible for the authenticity of the information. Once the following information is approved, it can't be modified.And after successful registration, the system will automatically send your registered user name and password to your mobile phone. E-mail can be used to retrieve your password, please fill out the true E-mail address. Asterisk(*) is required.

*company name（Chinese）

validate

2. On the registration page, fill in the correct information according to the registration content, and click "submit regist" to complete the registration of exhibitors, as following: (http://card.chtf.org.cn/en/exhibitor-regist.html)
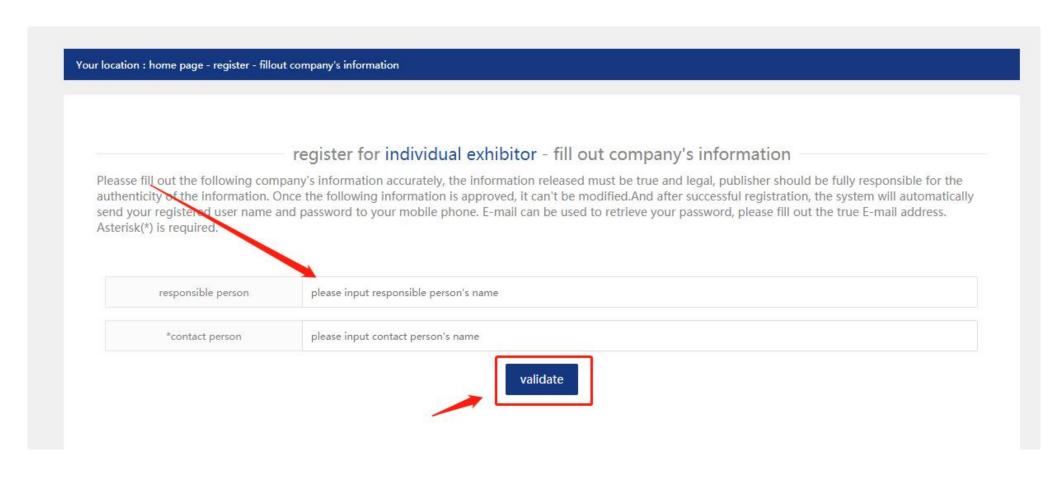
3. Registration: if the enterprise has been registered in previous information for verification, please click "OK", as following:

4. When registering, if the enterprise has been registered in previous information, enter the contact person to "verify", as following:

5. When registering, the previous information has been extracted successfully. Please continue to improve other information and click "OK", as following:

6. On the registration page, after the previous information extraction is successful, please continue to improve other information and click "submit registration" to complete the registration of exhibitors, as follwoing :

2

Login for Exhbitor

第31届哈洽会线上参展指南

Online Exhibitor Guide for the 31st Harbin International Economic and Trade Fair

1. Open the registration system and click "login for exhibitor"
   Website：http://card.chtf.org.cn/en/default.html, as following：

2. Login for individual exhbitor. Input user name, password and verification code, and click the "login".
Click the "login for exhibitor" to pen login page, as following:
(http://card.chtf.org.cn/en/exhibitor-login.html)

3 Booth Application

第31届哈洽会线上参展指南

1. After the exhibitors log in, if you have not applied for the booth, the system will prompt you to apply for the booth, please click "OK", as following:
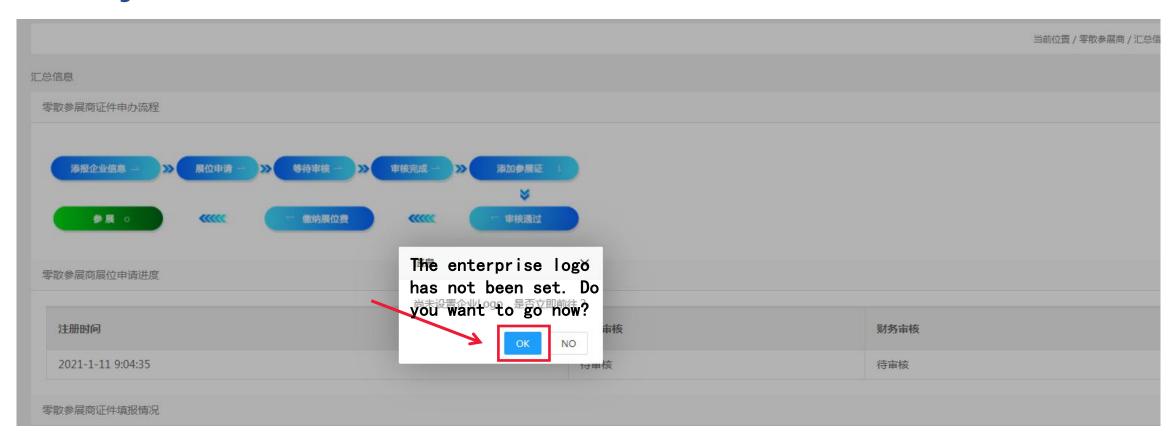
2. After the exhibitors log in, please fill in the exhibits, apply for the booth and upload the business license. Please "save". As following:

1. Fill in the exhibition items

2. Select the exhibition halls and number of applications

Upload business license

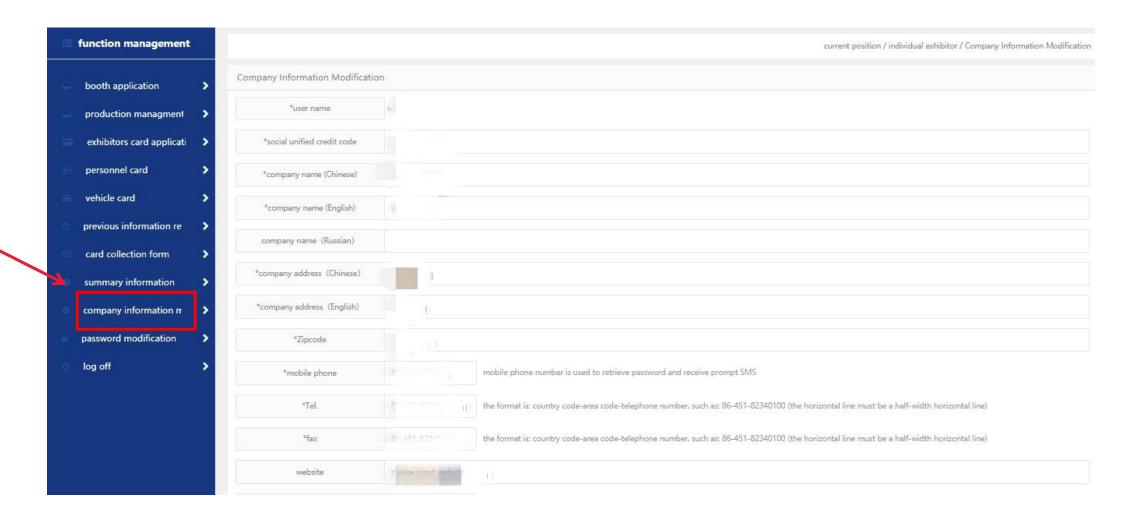**3. If you have not set up the enterprise logo, please click "OK" to upload the enterprise logo icon. As following:**

4. If you have not set up the enterprise logo, enterprise cover, short promotional film, and broadcast pictures, Please click "Save", as following:

5. Modify enterprise information. Click "modify enterprise information" on the left. As following:

4 Exhibits Adding

1. Input the exhibits. If you haven't added a product, please click "**OK**", as following:

2. Input the exhibits. To add products, please click"+", as follwowing :

3. Input the exhibits. To add the details of the product page, please click "**Submit**", as following:

4、Edit product or delete product. In product management, you can edit and delete products, as following:

Attendance

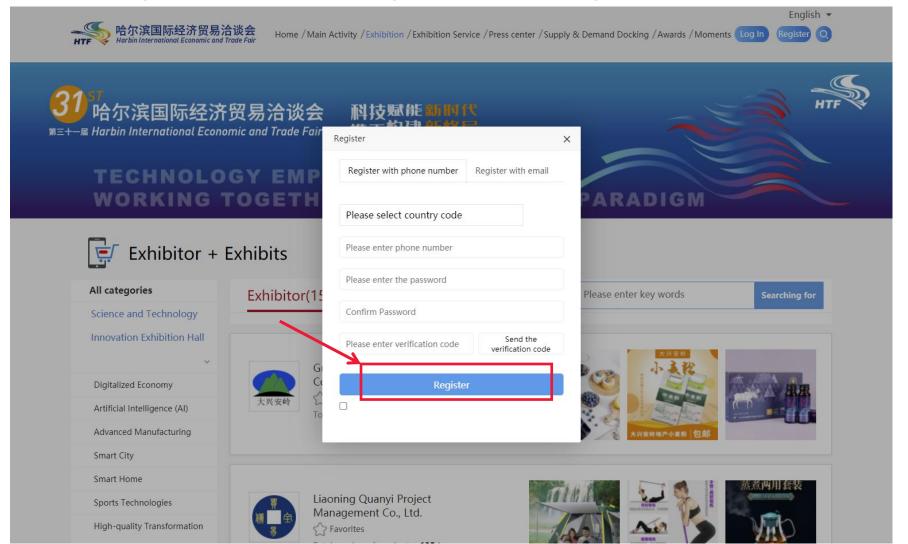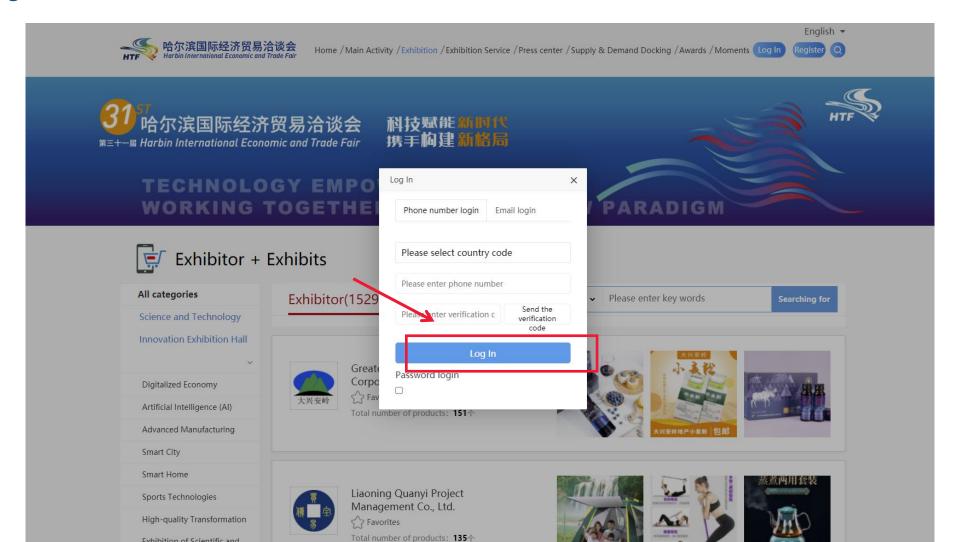|	
1	**Register for Purchasers**
2	**Inquiry**
3	**Appointment for Negotiation**
4	**Instant Communication**
5	**Live broadcast of the opening ceremony**

1 Register for Purchasers

第31届哈洽会线上参展指南

Online Exhibitor Guide for the 31st Harbin International Economic and Trade Fair

1. Purchaser registration. Select the country, fill in the mobile number, password and verification code, agree to the service agreement, and click "register", as following:

第31届哈洽会线上参展指南

2. Purchaser select the country, fill in the mobile number and verification code, and click "login", as following:

2

Inquiry

Online inquiry from the purchaser. Select product category, fill in quantity, title, contact information and content, and "submit inquiry", as following:

After submitting the inquiry, wait for the background review. Please keep the phone available.

3

Appointment for Negotiation

Appointment for negotiation: After logging in, purchasers can select "Exhibitors" and click "Appointment for negotiation".

4   Instant Communication

After that, purchasers can choose "Exhibitors" or "Products", click "Instant Communication", as following :

热水器

discuss
面议 personally

参考价：

品牌：seebest 视贝　　供应数量：0

产地：厦门市

提交意向订单

Instant
Communication 即时沟通

预约洽谈

进入即时沟通界面

展品详情

分享　收藏　0点赞

5

Live Broadcast of the Opening Ceremony

1. "E-Mice" mobile app, which supports Android and IOS users to download and use, as following :

Step 1: Please scan the above QR code to download the software.

Step 2: Install the program, open the APP, and enter the homepage of the program to watch the live broadcast of HTF.

2. Wechat app: Wechat users can scan the QR code below or look up for "HTF" in Wechat to enter the official app page of HTF and watch the live broadcast of the activity online.

3. PC website users can watch the live broadcast online through the official website of the 31st online Harbin Fair (www.chtf.org.cn) as following：

Thanks for watching!